



# METAMORA PARK DISTRICT

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## Regular Meeting Minutes

**Date and Time of Meeting:** May 12, 2021 at 7:00 p.m.

**Location of Meeting:** Village Hall, 102 N Davenport St. Metamora, IL 61548

**Minutes Prepared by:** Sharon Leifheit, Secretary

## Call to Order

Pledge	Performed at 7:05 p.m.
Roll Call	Matt Bidne, Kerry Brock, Andrew Kamm, and Myranda Driskell were present. Damian Baumann was absent.

## Approve Meeting Minutes

	<p>Minutes for the following meetings were reviewed and approved as listed:</p> <p>Driskell made a motion to approve the Minutes from the <b>March 14, 2021 Special Meeting-Executive Session Meeting</b>. Brock seconded the motion. All voted in favor. Motion passed.</p> <p>Brock made a motion to approve the Minutes from the <b>April 14, 2021 Regular Meeting</b>. Kamm seconded the motion. All voted in favor. Motion passed.</p> <p>Kamm made a motion to approve the Minutes from the <b>April 14, 2021 Regular Meeting - Executive Session</b>. Brock seconded the motion. All voted in favor. Motion passed.</p> <p>Kamm requested that the minutes for the April 17, 2021 meeting be amended as the title references a regular meeting, and this was a special meeting. Kamm made a motion to approve the Minutes from the <b>April 17, 2021 Special Meeting</b> with said amendment. Driskell seconded the motion. All voted in favor. Motion passed.</p>
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## Adjourn Old Board Sine Dei

	Commissioner Andrew Kamm, Commissioner Myranda Driskell, and Commissioner Damian Baumann did not run for re-election and their current terms are expired. President Bidne thanked them for their contributions to the board.
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## Convene New Board

	Ms. Kari Ray of Metamora, Illinois was elected to the Board of Commissioners as a write-in candidate.
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	<p>Ms. Ray provided her completed Statement of Candidacy and Statement of Economic Interest forms to the Secretary, who serves as the election official for the Park District Board.</p> <p>Ms. Ray took the oath of office and was seated on the Board of Commissioners.</p>
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## Public Input

	<p>Mr. Andrew Kamm of Metamora, Illinois expressed his interest in serving on the Board of Commissioners, should the new Board have an interest in appointing him to an available seat.</p> <p>Commissioner Kerry Brock stated she would like to nominate Andrew Kamm for appointment to the Board of Commissioners. Commissioner Bidne called for a voice vote on the nomination of Andrew Kamm, and the commissioners unanimously approved his appointment.</p> <p>Ms. Myranda Driskell of Metamora, Illinois expressed her interest in serving on the Board of Commissioners, should the new Board have an interest in appointing him to an available seat.</p> <p>Commissioner Kerry Brock stated she would like to nominate Myranda Driskell for appointment to the Board of Commissioners. Commissioner Bidne called for a voice vote on the nomination of Myranda Driskell, and the commissioners unanimously approved her appointment.</p> <p>Mr. Kamm and Ms. Driskell took the oath of office and were seated on the Board of Commissioners.</p> <p>The secretary noted that the newly seated commissioners will need to complete their Open Meetings Act training and provide certificates of completion.</p>
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## Changing of the Board

Nomination of Officers	After discussion, a decision was deferred to the next regular meeting. Commissioner Bidne will serve as interim President, and Commissioner Brock will serve as interim Vice President.
Assignment of Committees	Discussion was deferred to the next regular meeting.

## Reports



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Treasurer	Joan Garber gave the Treasurer's Report. Brock made a motion to approve the Treasurer's Report. Driskell seconded the motion. All voted in favor. Motion passed.
Director	Michelle Spielman gave the Director's Report, which commissioners reviewed.
Pool	Bidne has provided a summary of unexpected pool repairs needed to open the pool this season.
Budget	No report
Marketing	No report
Futures	<p>In regards to the plans for the dog park, a couple citizens have expressed interest in the project. She is working to establish a committee for the dog park planning.</p> <p>Director Spielman explained to the Commissioners that we will be restructuring our meeting and meeting packets to align more closely with guidelines from IPARKS. For future agendas, she will be consolidating the review of previous meeting minutes, monthly reports, and bills into a "consent agenda" item. The consent agenda documents will be provided to the commissioners electronically at least one week prior to the regular meeting for their review. Approval of the consent agenda will then be voted as a single item at the beginning of each meeting. Items currently referenced as "new business" and "old business" will henceforth be categorized as "informational items" and "action items" with the understanding that an item will appear as an "informational item" in the past six months prior appearing as an "action item." She recommends this adjustment be accomplished by the beginning of fiscal year 2021-2022.</p> <p>Brock said the Foundation is requesting a copy of the finalized 5-year plan. They are particularly interested in our plans for bathrooms at Brighton Park.</p> <p>Kamm thanked Spielman for her excellent job as director and her advocacy for the Park District in the community. He noted that he has inquired about a water and sewer tap in relation to restrooms at Brighton Park with Mr. Jones of the Village of Metamora, and will need to share any plans and check with the Village first.</p> <p>Spielman noted her desire to have Metamora Police able to patrol Black Partridge Park, which would require annexation. Discussion ensued as to pros and cons of doing so.</p>
Maintenance	Kamm shared there are some needed replacements at ball fields for certain of the bases and pitcher's mounds. He asked if MYSA will be replacing those. Bidne will check into this item.



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### Old Business

IParks Invoice	This invoice was approved at the special meeting held April 17, 2021.
General Obligation Park Bonds	(listed on previous agendas as First Midstate-Bonds)  There was no public input at today's hearing and the commissioners have no further questions on this matter. Meeting for approval will be scheduled for next Wednesday, May 19, at 7:00 p.m.
Lincoln-Douglas Parking Lot Expansion	Spielman asked the Commissioners to review the proposal from Hofstatter Material & Services for white rock at a cost of \$2,640 and labor for spreading of \$800. Discussion ensued and Kamm provided guidance on various aspects of this work. He suggested use of geotextile underlayment.  Brock made a motion to approve charges as outlined above to Hofstatter not to exceed \$3,500.00 for white rock, spread. Kamm seconded the motion. All voted in favor. Motion passed.
Property Available for Expansion	Speilman provided additional information on lots available for purchase on the northwest end of town in today's meeting packet. She noted that the decision on space is also linked to the decision on equipment the commissioners desire to have in the space. Discussion ensued about a number of factors to be considered.
Brighton Park Bathroom	Bidne asked if a permit would be needed and how the timing would work. Kamm responded that step would take place when we had finalized plans in hand.

### New Business

Black Partridge Driveway - Repair	Spielman has obtained estimated costs for driveway repairs at Black Partridge Park. Estimates for three options on driveway repairs at Black Partridge Park were received from Mr. Brent Warkees, president of Ace in the Hole, are: <ul style="list-style-type: none"><li>• Mr. Brent Warkees to repair edges and potholes in the drive on a flexible schedule basis for \$2,560</li><li>• Ace in the Hole to repair edges and potholes to repair edges and potholes in the drive on a scheduled date for \$3,756</li><li>• Add four speed bumps for \$800</li></ul>
Black Partridge Driveway - Improvement	Spielman also noted Mr. Warkees gave some ballpark verbal estimates for possible future improvements to the drive and cul-de-sac.
Workmen's Comp invoice	Speilman noted that Star Insurance is no longer providing workmen's compensation insurance for parks. The invoice will arrive soon.
Etcheson Pool Repair Costs	Bidne shared that the pool is in need of numerous repairs before it will be fit to open for the season. Bidne noted that time is of the essence in the pool



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	opening schedule. While these charges cannot be approved today, immediate approval is needed.
Special meetings being called	<p>Bidne asked for a special meeting this weekend and asked the commissioners what time they had available. Discussion ensued, and it was determined the meeting would be this Saturday, May 15, at 8:30 a.m. at the Park District office. Agenda items will be Etcheson pool repair costs and Black Partridge Park driveway repair costs.</p> <p>There will also be a special meeting on Wednesday, May 19, 2021 at 7:00 pm. for bond approval, to be held at Park District office as well.</p>
Director duties	Spielman shared she is no longer able to balance the demands of family life with the director's position. She loves her job, but cannot find the hours to do the work. She shared with the commissioners that she needs to step down or work greatly reduced hours and have a second employee hired to handle as many of her duties as possible that are office-related. The commissioners asked her to provide a more detailed list of how the work would break down.

## Adjournment

	<p>Brock made a motion to adjourn at 8:49 p.m.</p> <p>Driskell seconded the motion. All voted in favor. Motion passed.</p> <p>Meeting adjourned at 8:49 p.m.</p>
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Matthew Bidne, President

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Sharon Leifheit, Secretary